

**OKLAHOMA MUNICIPAL MANGEMENT SERVICES
BOARD MINUTES
JANUARY 24, 2024**

The agenda for the Oklahoma Municipal Management Services regular meeting was posted: at OMMS, 7633 East 63rd Place, Suite 507, Tulsa, Oklahoma, 74133, prior to January 15, 2024, by 5:00 p.m.; and on the OMMS website (www.okmms.org).

The Oklahoma Municipal Management Services Board Meeting was called to order at 4:30 p.m., by Chairperson Michael Spurgeon, on Wednesday, January 24, 2024. The regular meeting was held at Edmond Conference Center/Hilton Garden Inn, 2833 Conference Drive, Edmond, Oklahoma.

Those in attendance were Jim Greff, Tammy Kretchmar, Duane Points, Timothy Rooney, Ashley Slaughterback, Michael Spurgeon and David Tillotson.

Quorum achieved.

A motion was made by Timothy Rooney, seconded by David Tillotson, to approve the following consent agenda items:

- A. Approval of minutes of the Oklahoma Municipal Management Services Board meeting held on November 1, 2023.
- B. Approval of the OMMS Executive Director's Expense Account Reports for the period October 1, 2023, to December 31, 2023.
- C. Approval of the OMMS Executive Director's Personal Time Off (PTO) Report for 2024.
- D. Approval of the OMMS Financial Report for the period ending November 30, 2023.
- E. Approval of the revised Oklahoma Municipal Management Services holiday schedule for 2024 (due to a scrivener's error).
- F. Approval of authorization for the Chairman to sign Resolution No. 2024-01, a resolution authorizing OMAG to distribute escrow account funds to the OMMS Workers' Compensation premium.
- G. Approval of the OMMS Executive Director's Fuel Allowance Account Summary for 2023.

All voted aye. Motion carries.

Discussions were held on current activities report on the Oklahoma Municipal Management Services organization.

No action was taken.

A motion was made by Timothy Rooney, seconded by Jim Greff, to adjourn the meeting at 4:36 p.m.

All voted aye. Motion carries.

ATTEST:



David Tillotson
OMMS Secretary/Treasurer

APPROVED:



Michael Spurgeon
OMMS Chairperson